Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT SHYAM SUNDAR NARAYAN MUSHRAN WOMEN'S COLLEGE**
Name of the head of the Institution	**Smt. Sandhya Deo**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07792236543**
Mobile no.	**9826563278**
Registered Email	**hegsmgcnar@mp.gov.in**
Alternate Email	**deosandhya1986@gmail.com**
Address	**Station Road, Narsinghpur M.P.**
City/Town	**Narsinghpur**
State/UT	**Madhya Pradesh**
Pincode	**487001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Yatinadra Mahobe**
Phone no/Alternate Phone no.	**07792236543**
Mobile no.	**9826369649**
Registered Email	**iqac.3402@gmail.com**
Alternate Email	**hegsmgcnar@mp.gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDQy

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/1mE3DCBOst-wiBUwtfmcICL6h-LpgZupw/view?usp=sharing

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**72.80**	**2006**	**21-May-2006**	**21-May-2011**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**11-Aug-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Freshers Induction Program	**22-Aug-2015 01**	**128**
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	**Information Technology**	**Government**	**2015 365**	**250000**
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	**Khel kud Protsahan**	**Government**	**2015 365**	**273500**
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	**Chatra Kalayan Nidhi**	**Government**	**2015 365**	**50000**
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Fresher's Induction Program was organised for the newly admitted students on 22082015. On this occassion the fresher's were welcomed by the senior students of final year and were introduced to the principal, the teaching faculty and the staff members of the college. This program was an initiative to develop coordination among the students of the college and to give them knowledge and information about various facilities and programmes of the college. Due to such

activities not even a single case of ragging was reported during this session and as per the guidelines the college was able to achieve zero tolerance for ragging.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Problem of Boundary wall	Nil
Starting a new courses	Nil
Increase fees	Janbhagidari fund Increase
Fresher's Induction Program	No case of ragging reported
Attendance of Students	Nil
Preparation for NAAC	Nil
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	05-Jan-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As per its status of affiliated institute the college strictly follows the curriculum provided by the Rani Durgavati University and Department of Higher Education MP. For the effective implementation of the given curriculum the college strictly follows the academic calendar and classes are conducted according to the college time table. The institute also adopts innovative teaching methods and tech savvy pedagogy for well planned curriculum delivery. The students are instructed through various means like PowerPoint

presentations, virtual classes etc. The students are also engaged in group discussions, role play and different types of activities for their better understanding about the subjects and to achieve expected learning outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
00	**00**	**Nil**	**00**	**00**	**00**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
Nill	**00**	**Nill**
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	**00**	**Nill**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	**Nil**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
00	**Nil**	**Nil**
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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	**Mahila evam Balvikash Vibhag me Rojgar ke Absar (M.A Project Sociology),Police Vibhag me Rojgar ke Absar SI Ke Sandarbh me (M.A Project Sociology)**	**14**
BA	**1.Anganbadi kendra ke Madhyam se Rojgar ke basr (B.A 6th Sem Project) 2. Sahayak Adhikshak ke Roop me Rojgar ke Absar (B.A 6th Sem Project) 3. Beauty Parlour ke Chetra me Rojgar ke Absar(B.A 6th Sem Project, Home Science)**	**104**

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The responses of the regular students were collected through a feedback form and an analysis was done through a pie-chart. The pie-chart diagrams revealed the following results. ? A significant percentage of the students who responded were satisfied with the mode of teaching, behaviour of the teachers, behaviour of the office staff. ? 50 of the students were of the opinion that there are insufficient books and other facilities in the college. ? Approx 95 of the students were of the opinion that there is lack of facilities like internet and photocopy. ? 42.5 students were of the opinion that sports activities are not conducted regularly. ? 45 students were of the opinion that practical classes are not conducted regularly. ? 74.4 students were of the opinion that there is no reading room facility in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	100	54	54
BSc Nutrition	Home Science	120	7	7
BA	Arts and Social Sciences	540	333	333

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	340	54	8	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
10	3	2	3	4	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

00

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nill	Nill	00

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	00	Nill	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	C026	IV Semester	30/06/2016	17/08/2016
BSc Nutrition	C032	VI Semester	30/06/2016	15/09/2016
BA	C028	VI Semester	30/06/2016	10/10/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is conducted every year as per the academic calendar by the Department of Higher Education Govt. Madhya Pradesh. The College encourages usage of the evaluation process in way to add value to the learning. CIE's are conducted every semester through different techniques such as role plays, PPTs and paper presentations.The schedules for examination and evaluation is given LMS well in advance. After evaluation the teachers discusses the performance with the students so that students may avoid certain common errors in the future. Internal marks are exhibited on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

> **The College follows the Academic calendar as per the guidelines of the government and the University. IQAC maintains the follow up for the effective implementation. Regular classes start as per the Academic calendar of the university and the entire syllabus is covered by end of the session. Every teacher is given the responsibility to complete the syllabus in the prescribed time. It is mandatory for every teacher to use smart class rooms for PPT presentation. Tutorials are conducted on each unit and discussion is made in the class room on student performance.**

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://drive.google.com/file/d/1Xv3P0R1q2p99fJH-BUp_IB87rHgQpJRg/view?usp=sharing

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C026	MA	Sociology	19	19	100%
C032	BSc Nutrition	Home Science	Nill	Nill	00
C028	BA	Arts and Social Sciences	99	97	98%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

00	00	00	Nill	00
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
02	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	1	00
International	Drawing and Painting	1	1
International	English	1	2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nill	Nill	Nill	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	Nill	Nill
Presented papers	Nill	3	Nill	Nill
Resource persons	1	3	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
00	00	Nill	Nill

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
00	00	00	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nill	Nill	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	246958
50000	48973

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Class rooms	Existing
Campus Area	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Nill	00	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4711	631950	751	44095	5462	676045
Reference Books	123	50377	Nill	Nill	123	50377

Journals	6	25	Nill	Nill	6	25

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	1	3	0	0	2	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	3	0	0	2	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilies and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.4	0.4	573500	569277

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College makes use of laboratories for the subjects Home Science and Psychology. These are used by the students as per the prescribed time table and accessories safety guideline are followed by the teachers and the students. The Department of Drawing and Painting also follows the safety guidelines. Obsolete and broken instruments are timely changed according to the need. Maintenance and safety of any type of breakage, repairing, electrical problems, termites etc. is determined by the Department of Safety and with the permission of the Principal, the problems are resolved in. The responsibility of the maintenance and cleaning of these labs are fulfilled by lab technicians with the help of other employees. The library is equipped with the sufficient number of books which are appropriate to the student's strength. There is an arrangement of

15days issuing duration of two books provided to each student. A reading room is also there to facilitate the students to prepare their notes. All obsolete and tattered books are arranged separately with proper cleaning for maintenance of the library and the reading room.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1- Gaon ki Beti 2- Pratibha Kiran 3 - Travelling Allowance	490	2038924
Financial Support from Other Sources			
a) National	00	Nill	0
b)International	00	Nill	0
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
00	Nill	Nill	00
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2015	Swami Vivekanand Career Guidance	72	77	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	00	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	40	B.A.	Arts	Self, Govt. PG College Narsinghpur, MIMT Narsinghpur	M.A. MSW

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	Inter College Level	7
Judo	Inter College Level	10
Table Tanis	Inter College Level	10
Cricket	Inter College Level	16
Yoga	Inter College Level	4
Kho-Kho	Inter College Level	12
Youth Festival (Group Dance)	Inter College Level	8
Youth Festival (Cartoon Painting)	Inter College Level	4
Youth Festival (Collage Painting)	Inter College Level	4

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college recognizes the need of students representation in various college level decisions. To ensure this the students are allowed to elect their representatives through election of students union. The students union is committed to the welfare of the students and creates a linkage between students and teachers. The college also allows students representation in its Janbhagidari samite in which students are allowed to become members along with its other distinguished members.By allowing their membership in Janbhagidari samiti, the college maintains transparency and fairness in its various decisions. To promote students participation and their active representation the college also has Alumini association which helps building strong relationship between institute and its former students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

100

5.4.4 – Meetings/activities organized by Alumni Association :

01 Meeting this Year Our students are our assets. They are our real strength so alumni students are always invited in the college. The former students as well as faculties have always been the important part of our family. We organize the social gathering once in a year when we meet the alumni and former faculties of the institute. This event is called as 'Nari Shashaktikaran Saptah' starting from Ist march till 8th march on the occasion of International Womens Day.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college successfully practices decentralization and participative management by adopting various practices. In this regard one of its practices is to frame various internal committees to ensure efficient functioning of the institution. Both teaching and non-teaching staff are made members of these committees. The committees conduct regular meetings and take decisions on relevant issues. In this way all the members of the staff are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. Students are also given representation in few important committees/cells of the college like alumni, IQAC etc. The other practice of the college in this context is organizing of the events by involving almost all the stakeholders. The college also has an administrative officer to address the issues of the teachers as well as the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Curriculum Development	As per it's status of affiliated institute the college strictly follows the curriculum provided by the Rani Durgavati University and Department of Higher Education MP.In the above context a teacher from Drawing and Painting department played important role as a member of Board of Studies and other bodies of the University. ? The curriculum of short-term courses, (value added courses) is designed by the concerned teacher incharge like Swami Vivekanand Career Guidance Cell and others
Teaching and Learning	The institution follows the academic calendar of University and Department of Higher Education Government of M.P. ? Regular classes are commenced as per the academic calendar and the entire syllabus is covered in the stipulated time. The completion of the syllabus is the responsibility of the concerned teacher as per the direction of the college principal. ? Well planned delivery of teaching material with the help of latest teaching aids, smart class rooms is the regular feature of the college.
Examination and Evaluation	The institution follows the directions and guidelines of the University for examination and evaluation. ? It is mandatory for every students to appear in class test for which evaluation work is carried out by the teachers and marks are put on college notice board. ? As per the guidelines two handwritten assignments are taken from the students by the concerned subject teacher. ? The college appoints the entire staff on examination duty in various capacities. ? Senior faculty member are made superintendent and assistant superintendents. The rest of the teaching staff performs the duty of invigilation during the university examinations. ? As per the provision of the university all the regular senior are paper setters as well as evaluators of university.
Research and Development	To promote the research activates all the teachers attend seminars and conferences of their respective subjects. Many teachers have published

	their papers in various journals and books both at national and international levels. ? Head, Dept. of English is the regular recognized guide for research scholars to pursue their Doctoral Research in English. She has eight students registered under her.
Library, ICT and Physical Infrastructure / Instrumentation	The process of automation in library is in progress. The college has a library with more than five thousand books these books are subject as well as reference books. The students are given the facility of a reading room and Computer with scanner and Printer for their use at a very minimal coast. ? The college has a computer lab and three smart class rooms. We also have a virtual class room where students can hear the virtual lectures transmitted from Bhopal studio. The teachers use the smart class room for PPT during their lectures. As far as Physical Infrastructure is concerned the college is well equipped with well lighted class rooms and light and fan facilities. The subject with practical classes are equipped with laboratories and necessary equipments.
Human Resource Management	The college through its Janbhagidari samiti regularly appoints teaching and nonteaching staff to fulfil the growing needs of the students and to ensure proper functioning of the institute. ? The college also has installed biometrics machine to monitor its employees both at the time of their entry and exit from the college. This helps in maintaining discipline and punctuality in the college for its efficient and smooth working.
Industry Interaction / Collaboration	Thought there is no collaboration with industries, however, the students of PG Sociology undertake various project during their internship.
Admission of Students	The admission process is conducted as per the government rules. Applications for admission are invited online and the admissions are made by Director Higher Education through online as per merit and choice of the college. The faculty of the college guides the students in the admission process. The last college level counselling is conducted in the college premises.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Online treasury for payments and disbursements.
Finance and Accounts	All the accounts are done through banks like depositing the fees etc

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	00	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	Nill	Nill	Nill	00

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Child care leave,Full paid maternity leave,Encashment of earn leaves,GPF/EPF,Gratuity,appointment on compassionate ground	encashment of earn leaves Child care leave,Full paid maternity leave, GPF/EPF,Gratuity,appointment on compassionate grounds	Among various governmental Schemes the three main Schemes are Gaon ki beti, Pratibha Kiran, Postmetric Scholarship yojna.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits regularly. The internal audit is conducted in the form of physical verification by 31st March every year by all the Departments including laboratories and library. The external financial audit is conducted by a CA and time to time by Government audit parties.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	No	00
Administrative	Yes	MKG company Narsinghpur	No	00

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

00

6.5.3 – Development programmes for support staff (at least three)

00

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)To make the campus more eco friendly. 2)To install web cameras and other equipments in the institute. 3)To make the institute more women oriented through various female centric activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Fresher's Induction Program	22/08/2015	22/08/2015	22/08/2015	128
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
00	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	00	00	00	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nill	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
00	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation-plantation under Eco club and NSS is done by students and staff members 2. Awareness Program on Environment -rally is organised to create awareness` 3. Encourage to use Cycle- printed pamphlets were distributed to students under this 4. Say NO to plastic initiatives- activities like campus cleaning is done by students 5. Save water awareness programme-slogan and poster competitions were organised on the theme of save water

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Spiritual library : Strength through the world of books Objectives The primary objectives of the spiritual library are to provide

comprehensive cultural resources to promote an environment that encourages students to inculcate reading habits and an exchange of knowledge between teachers and students. It helps in improving inner strength of the students, their thinking skills which help them to deal effectively with the complexities of life. This "promotes ethical and spiritual value among the students and increases their positive attitude towards life. The objective of this practice is to develop their emotional intelligence. The Context Values are guiding principles of life which form an integral part of any type of learning. In this context the last two decades have witnessed significant social, behavioral, technological and environmental changes which has led to the emergence of new generation which is facing cultural crisis and value decay. There is also a great shift from the original Indian ethos which is evident from changing human behavior in every aspect of life. The existing education is more directed towards verbal fluency competitiveness and mere acquisition of information which is not sufficient to fulfill the growing needs of society and human life in general. Also, the ultimate goal of education in a society is to inculcate good individual, social, national and cultural values in students so that they can shape a better nation and world through their innovative ideas, idealism, enthusiasm and courage. The Practice It improves the students mental and physical health and makes them feel less stressful. The library encourages curiosity, innovation and problem solving behavior among the students. Abolishing the myths and superstitions, the spiritual library strengthens values and tradition. Students have been noticed to make use of the library to rejuvenate themselves. Practice of yoga and meditation resulted in bringing positive changes in students. Their concentration was enhanced and their physical health was also simultaneously maintained. Evidence of Success It developed social interaction among the students. They gained mental strength which is reflected in their academic performance as well as general everyday behavior. They participated in various seminars and group discussions where they could express their views more confidently than before. Problems Encountered and Resources Required The greatest challenge encountered was the threat of dysfunctionality of the library. It was really difficult to meet the dynamic needs of the students belonging to different mindset, different strata, and different religious groups of the society. Apart from it, finding resources such as books, furniture and staff for librarys proper management was also a challenge as the college often faces shortage of funds. Yet donors were found and teaching and non-teaching staff came up to work for it on the voluntary basis. Books in different languages were provided in the library for the convenience of the students. PRACTICE 2 TITLE: WOMEN EMPOWERMENT WEEK OBJECTIVES: The vision of our college is women's, Enrichment, Enlightenment and Empowerment. In this context the college celebrates a women empowerment week along with International Women's Day on 8th march. The main objective of this practice is to bring awareness among the students about various life situations and social issues. The brainstorming activities are organized aiming to increase awareness about the contemporary issues and problems. The aim is to develop analytical ability of the students and enable them to face these challenges at personal level. This annual practice aims to develop, mutual understanding, sportsman spirit, coordination and leadership qualities among the students and promotes their holistic development. Moreover, it intends to improve teacher student relationship which helps in creating better classroom teaching learning atmosphere. THE CONTEXT Being from the rural background it has been noticed that the girls of the college initially lack confidence. They have been noticed to hesitate in expressing their expectations and needs openly, hesitating during class activities and stage performances. The college has always worked towards proper guidance, encouragement and motivation of it's students through better student teacher relationship. In this way the college moves towards its commitment of women empowerment. THE PRACTICE Rabindranath Tagore said, "The higher Education is that which does not merely gives us

information, but makes life in harmony with all Existence". Keeping these thoughts of Tagore in mind our college not only provides academic knowledge, but also focuses in giving opportunity to the students to improve their skills and talents. In this respect every year Women empowerment week is celebrated keeping in mind all aspects of a women's everyday life. During this week many events are organized with the participation of teachers and students. They include cultural programs, games, ramp shows, art competitions, quiz, extempore, culinary art competitions and others. EVIDENCE OF SUCCESS This practice helped to improve the confidence level of the students. They became more outspoken and were able to express themselves in the society. This is also reflected in their academic results. The college kept track and records of their success which were provided to the next batch of students. The students who became successful in their careers are invited in the college to share their story and motivate their juniors. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED While organizing the programs under one-week celebration the college faced many problems. Since most of the college students were from the rural background it became challenging for the college staff to convince their parents to support their ward in participating in stage related activities like dance and drama. The college provided resources in the form of printed documents and pictures to the parents to ensure success of the program.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://drive.google.com/file/d/1sOLB2NYqQOxMni7ctr2E3W0PO7dBx7Mc/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. Shyam Sundar Narayan Mushran Women's college is distinct in itself as it is the only institute of the district exclusively dedicated towards female students. Its nearness from Railway station and bus stand makes it more approachable for female students daily coming from neighbouring villages. It is comparatively one of the most secure and hassle free institution in the district which provides learning opportunities to those female students who are not able to cope in the co-ed environment. The policies and programmes of the college are more women centric. Various activities under "Women's Empowerment Week" and "Beti Bachao Beti Padhao" are organized regularly to promote women's empowerment and holistic development of their personality. We strongly believe in the age old dictum that "Knowledge is Power". Acquisition of knowledge leads to emancipation. We visualize our students as active agents who work towards eradication of gender inequality in the society as they become empowered by acquiring knowledge through higher education. The college is the only institute in the district to have a department of drawing and painting headed by Dr. Yatindra Mahobe, who has received numerous awards and recognitions at national and international level. Collage painting is one of his noteworthy art. His contribution in this field has brought immense pride and laurels to the college. The college is also significant as it is the only institution in the district to have a Department of Home Science.Since the subject is more related with the female students, it is helpful for them to build a successful career in this field. To have an atmosphere in such a discreet and hassle free environment amidst the busy life of the city, the college stands out as a remarkable institution with its distinguished qualities.

Provide the weblink of the institution
http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NDQy

8.Future Plans of Actions for Next Academic Year

Looking to the short number of Courses being run, the college aims to initiate some new courses in view of the regular demand of the students and guardians. For this a consensus with the jan bhagidari samity has been made to bear the initial expenses. We look forward to start commerce discipline in the college. We also plan to start PG courses in Hindi, English and Psychology. Since most of the girls come from a rural background we need to upgrade hostel falsities for girls. Presently we have only fifteen beds in hostel and we wish to accommodate atleast forty girls in the hostel. Funding is sought from the government for this propose.